



TAX EXEMPT FUEL USER (TEFU) REBATES - 1 Month Survey

SURVEY RECORDS

To complete a fuel tax rebate application you will need to complete the survey included in this package, to provide Alberta Tax & Revenue Administrative with an accurate picture of your typical operations.

Either by actually keeping track of your off-road operations daily for a month. or you may complete this survey by using records you have from a previous month such as log books or tickets. **The survey and consumption rates must be conducted on the same unit.** and for each type of unit you are operating off-road. (e.g. Vac Truck, Pressure Truck & Supporting Unit { Pick-up })

SAMPLE OF SURVEY INFORMATION

Date	Location Details		Roads maintained by provincial or federal gov. → On-road Activity (Hours)				Roads <i>NOT</i> maintained by provincial or federal gov. → Off-road Activity (Hours)				Total Hours	Liters to Unit
	From	To	Travel	Idle	PTO	Engine Off	Travel	Idle	PTO	Engine Off		
1											24	
2											24	
3											24	

*** You must provide us with the fuel statements for the month that you choose to do the survey on as well so we can reconcile your fuel ***

Time spent driving on provincial & federally maintained roads

Time spent idling not off-road

Time spent running PTO Not off-road

Engine Off On road

Time spent driving off-road not maintained by provincial or federal Gov.

15 mins warm-up 15 mins cool down + any time idling

Time spent running PTO

While still off-road

RETENTION OF RECORDS

All records and documentation related to your TEFU survey must be retained for six years from the end of the calendar year in which the fuel was purchased; or four years from the end of the calendar year in which the rebate was paid, whichever is later.